



Minutes of Meeting of the Essex Region Source Protection Committee (SPC) held on Wednesday, April 16, 2008, in the **Essex Civic Centre, Committee Room C, 360 Fairview Avenue West, Essex, Ontario.**

Present

Members: Robert Auger
John Barnett
Deb Bennett (Health Liaison)
David Brister (SPA Liaison)
Tom Fuerth (Chair)
Charles McLean
Tim Mousseau
Hans Peter Pfeifer

Andrew Pula
Gord Queen (Interim Member)
Ashley Stevenson
John Stuart
Larry Verbeke
Jim Vincent
David Watsa

Absent: Lou Zarlenga

Regrets: Thom Hunt
Mario Sonogo
Richard Vantfoort (MOE Liaison)

Staff: Stan Taylor, Director of Source Water Protection
Candice Kondratowicz, Administrative Assistant

Guests:

Call to Order

The Chair of the SPC Tom Fuerth, called the Meeting to Order at 3:05 p.m.

The Chair thanked John Stuart for taking the role of Acting Chair at the March 19, 2008 meeting.

Mr. Fuerth also commended Charles McLean for his difficult choice between the ERCA board and the SPC.

Introductions

Deb Bennett, Windsor-Essex County Health Unit, Health Liaison (pending official appointment)

Disclosure of Conflict of Interest

None

Agenda

1. The Agenda for the Meeting of the Essex Region Source Protection Committee (SPC) held on Wednesday, April 16, 2008.

Moved by Larry Verbeke
Seconded by Andrew Pula

THAT the Agenda for the Wednesday, April 16, 2008, Meeting of the Essex Region Source Protection Committee (SPC) be approved.

- CARRIED

Minutes

1. Minutes of the Meeting of the Source Protection Committee (SPC) held on Wednesday, March 19, 2008.

Moved by Jim Vincent
Seconded by Tim Mousseau

THAT the Minutes for the Wednesday, March 19, 2008, Meeting of the Essex Region Source Protection Committee (SPC) be approved.

- CARRIED

Correspondence

1. Letter from Ian Smith, Director, Source Protection Programs Branch, MOE, dated April 3, 2008.

Re: Confidentiality and Public Release of draft technical documents

The Chair noted that this was not yet an issue. If reports did include any personal information, they would have to be structured to ensure confidentiality.

2. Letter from Ian Smith, Director, Source Protection Programs Branch, MOE, dated April 3, 2008.

Re: April 3rd Teleconference Source Protection Programs Branch – Source Protection Committee Chairs

The only issue that arose from this relates to the Ministry of Municipal Affairs proposed requirements for re-inspection of septic systems. The Chair identified that the Building Departments from Municipalities would have the key role in implementing this. It was indicated that the SPC currently would not likely be involved in this activity.

Delegations

None

Reports

None

Other Business

1. Draft – Terms of Reference

The Chair advised that based on his recent conference call, the due date for the Draft Terms of Reference is under review by the MOE. The MOE may decide to postpone the deadline to a latter date.

The SPC was provided with two (2) documents relating to the Terms of Reference.

The first being the Preliminary Draft – Terms of Reference which was provided in the Supplementary Agenda. This document follows the format required by MOE that must be used for submission to MOE.

The second document was the Supplemental Work Plan Information document created by ERCA staff. This document was created for ease of use for the SPC; it contains identical information as the Preliminary – Terms of Reference document.

An issue that raised concern is that the implementation costs and associated funding responsibilities should be included in the Preliminary – Draft Terms of Reference.

Moved by John Stuart
Seconded by Jim Vincent

THAT the Preliminary – Draft Terms of Reference be referred to the Municipal working group , with the addition of task(s) in the Source Protection Plan component, regarding the implementation costs & funding responsibilities for implementation, including operations, and remedial actions.

- CARRIED

2. SPC Members Contact Information

Discussion took place regarding the release of the SPC Members’ Contact Information. It was concluded that the contact information would not be released for public distribution at this time. Rather, ERCA staff will investigate the option of having email addresses created for the SPC Members for the Source Water Protection Area website and report back to the SPC on this at the next meeting.

New Business

- 1. It was noted that the Source Protection Authority (SPA) passed the amendment to the Revisions to Rules of Procedure, Code of Conduct and Conflict of Interest Policies re: Proxy document. The revised full document will be provided via email to the SPC. It is noted that some SPC Members requested a hard copy which will be provided in the near future.

Meeting Adjournment

Moved by Tim Mousseau
Seconded by David Watsa

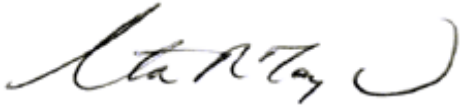
- CARRIED

Meeting adjourned at 5:15 p.m.

Date – Next Meeting

The next meeting of the SPC will be held on Wednesday, May 21, 2008, in the Essex Civic Centre, Committee Room E, **commencing at 3:00 p.m.**

Conclusion of Meeting

A handwritten signature in cursive script, appearing to read "Stan Taylor", written in black ink.

Stan Taylor P.Eng.,
Director of Source Water Protection