

Appendix XII Assessment Report Consultation

The following items listed in Appendix XII document the public consultation process, the 35-day comment period regarding the draft proposed Assessment Report and the 30-day comment period regarding the proposed Assessment Report for the Essex Region Source Protection Area.

Preliminary Consultation (2009)

- Email Notice
- Advertisements
- Public Meetings
- Letter to Property Owners
- Phone follow-up with Property Owners

Draft Proposed Assessment Report - 35-Day Comment Period

- Notice and letters
- Advertising
- Public Meetings
- Public Comments

30-Day Comment Period (Proposed Assessment Report)

- Notice
- Advertising
- Public Comments

Preliminary Public Consultation

October 30, 2009

Technical Studies Public Consultation Notice

A Notice was sent out to all Municipal Clerks, Source Protection Authority, and stakeholders informing on the scheduled public meetings held for public consultation.

November 2009

Public Consultation Advertising

Advertisements were posted in a variety of local newspapers informing on the scheduled public meetings held for preliminary public consultation.

November 2009

Public Meetings

The Essex Region Source Protection Committee held a series of public meetings for intake protection zones. Information on the Clean Water Act; preliminary mapping of intake protection zones; what land activities could pose a threat to drinking water sources; how to submit comments; and next steps in the source protection planning process was made available to the public.

Six meetings were held across the Essex Region. Staff members and Committee members were present to answer questions regarding the Drinking Water Source Protection Program and provided a presentation outlining a summary of the technical studies.

Draft Proposed Assessment Report (35-Day Comment Period)

February 6, 2010

Internet Posting and Advertisement

The Draft Proposed Assessment Report and Appendices were posted on the Essex Region Source Protection website for a 35-day comment period ending March 15, 2010. In addition, an advertisement to this effect was in the Windsor Star.

February 8, 2010

Public Consultation Notice

A letter and notice was sent to all Municipal Clerks and others informing of the opportunity to comment on the posted Draft Proposed Assessment Report and scheduled public meetings held for public consultation.

February 8, 2010

Copies of Draft Proposed Assessment Report

Hard copies of the Draft Proposed Assessment Report and Appendices were available for inspection during the 35-day comment period at the Essex Region Conservation Authority office.

February 17, 2010

Letter to Landowners

A letter, along with the public notice, was mailed to landowners that have land-use activities which have been identified as unconfirmed existing significant drinking water threats to advise them of this identification, the Draft Proposed Assessment Report posting, and the opportunity to comment.

The notice was also mailed out to all landowners living within the IPZ-1 of each municipal drinking water intake.

February 17, 2010

Assessment Report Email Notice

An email was issued to the Municipal Working Group, local stakeholders, businesses, organizations, and other interested parties inviting to review and comment on the Draft Assessment Report.

February 2010

Public Consultation Advertising

Advertisements were posted in a variety of local newspapers informing on the posting of the Draft Proposed Assessment Report and scheduled public meetings held for preliminary public consultation.

March 3rd & 4th, 2010

Public Meetings

The Essex Region Source Protection Committee held two public meetings during this consultation period on the Draft Proposed AR. In total 43 individuals attended these events, including one delegation. Throughout the comment period, ten written comments were received.

Notice of Posting of the Draft Proposed Assessment Report for the Essex Region Source Protection Area



Public Consultation Draft Proposed Assessment Report For the Essex Region Source Protection Area

You are invited to read and comment on the Draft Proposed Assessment Report

The posting of the Draft Proposed Assessment Report is an important step in developing a drinking water source protection plan for the Essex Region Source Protection Area. Included in the Source Protection Area are the municipal water systems of Windsor (A.H. Weeks WTP), Amherstburg, Belle River, Essex (Harrow-Colchester WTP), Pelee Island, Stoney Point, Union WTP (Ruthven), and Wheatley.

The Draft Proposed Assessment Report includes:

- The identification of vulnerable areas associated with municipal drinking water sources
- The types of activities which would be considered threats in those vulnerable areas
- Water quality issues associated with the raw (untreated) water to municipal drinking water system which could be addressed through source protection planning
- A water budget which assesses areas where the quantity of water available may be stressed
- General background material which might be useful in the upcoming development of the Source Protection Plan

The Assessment Report is available at:

- www.essexregionsourcewater.org
- Essex Region Conservation Authority, 360 Fairview Avenue, Suite 311, Essex (8:30am to 4:30pm)
- Or a CD can be mailed to you

Attend a Public Meeting:

Public meetings will be held to provide you with an opportunity to learn more about the Draft Proposed Assessment Report and provide comments. Requests to present as a delegation at one of these meeting must be received by Friday February 26th by contacting Stan Taylor at 519-776-5209 x354 or staylor@erca.org to reserve a time.

Wednesday March 3, 2010 3:30pm to 7:00pm
WFCU Centre Ontario Room
8787 McHugh Street, Windsor

Thursday March 4, 2010- 3:30pm to 7:00pm
Essex Civic Centre -- Committee Room C
360 Fairview Avenue West, Essex

Presentations will be made at 5:30p both nights followed by delegations.

Submit Written Comments:

Email: staylor@erca.org Fax: 519-776-8688
Mail: Essex Region Conservation Authority, 360 Fairview Avenue West, Suit 311, Essex, ON, N8M 1Y6.
Attention: Stan Taylor, Project Manager, Source Water Protection

Comments must be received on or before March 15, 2010

Walkerton: The Cost of Getting It Wrong

Understanding the consequences of failing to protect drinking water sources

Bruce Davidson, Vice-Chair of the Concerned Walkerton Citizens group, lived through this tragedy and will be delivering a presentation on this emotional, fact filled, and sometimes humorous experience. Hear a story that is sure to impact the way we look at protecting our local sources of drinking water.

Presentation at 7:00pm at both public meetings. Admission is free.

Cette lettre est disponible en français sur demande.

Advertisement of the posting of the Draft Proposed Assessment Report



**DRINKING WATER
SOURCE PROTECTION**
ACT FOR CLEAN WATER



Essex Region
Conservation
Authority

Have your say on protecting our drinking water

Public consultation on the Draft Proposed Assessment Report for the Essex Region

The Essex Region Source Protection Committee has published the Draft Proposed Assessment Report for public review.

Draft Proposed Assessment Report:

- Describes the Essex Region watersheds
- Identifies vulnerable areas where drinking water sources might face a risk of pollution
- Assesses possible threats to drinking water in vulnerable areas
- What land use activities could pose a threat to drinking water sources

See the report:
The Assessment Report is available at:

www.essexregionsourcewater.org

and at the Essex Region Conservation Authority, 360 Fairview Avenue, Suite 311, Essex

Attend a public meeting:
A public meeting will be held to provide you with an opportunity to learn more about the report and provide comments. **All delegations need to register by Friday February 26th at staylor@erca.org or 519-776-5209 x654.** Presentations will be made both nights at 5:30pm followed by delegations.


Wednesday March 3, 2010—3:30pm to 7pm
WFCU Centre Ontario Room, 8787 McHugh Street, Windsor

Thursday March 4, 2010— 3:30pm to 7:00pm
Essex Civic Centre Committee Room C, 360 Fairview Avenue West, Essex

Submit a comment in writing:
You can submit a comment in writing:

- Fax: 519-776-8688
- E-mail: staylor@erca.org
- Website: essexregionsourcewater.org
- Mail: Stan Taylor, Project Manager, Source Water Protection
c/o ERCA, 360 Fairview Avenue West, Suite 311, Essex, ON N8M 1Y6

Comments must be received on or before March 15, 2010
Source Protection Plans are being developed under the *Clean Water Act* by the Essex Region Source Protection Committee. Plans must be completed by 2012.



Essex Region
Conservation
Authority



Ontario

List of newspapers in which advertisement was published

Newspaper	Date Published
Windsor Star	February 6, 2010
Kingsville Reporter	w/o February 15 th
Wheatley Journal	w/o February 15 th
Shoreline News	February 26
Lakeshore News	February 26
Amherstburg Echo	w/o February 15 th
LaSalle Post	February 26
Essex Free Press	February 24
Harrow News	w/o February 15 th
Leamington Post	w/o February 15 th

Letter to Municipal Clerks

February 8, 2010

To: Clerks of Municipalities in the Essex Region Source Protection Area
Re: **Draft Proposed Assessment Report – Source Protection Plan**

The Essex Region Source Protection Committee (SPC) has prepared a *Draft Proposed Assessment Report*, enclosed on CD, for the Essex Region Source Protection Area. This draft document has been prepared with input from the Municipal Working Group of the SPC, consisting of staff from municipalities in the Essex Region Source Protection Area, and the municipal sector members of the SPC.

The Clean Water Act requires the completion of an Assessment Report containing the science on which the Source Protection Plan will be based. This science-based report generated for the Essex Region identifies potential risks and threats to the lakes and rivers which provide sources of water for municipal drinking water systems.

The draft document was completed in compliance with Ontario Regulation 287/07 under the Clean Water Act, and in accordance with the 'Director's Rules' as established by the Ministry of the Environment, which sets out the minimum requirements for assessment reports. The Essex Region Conservation Authority and its agents, including specialized consulting firms, undertook the technical work. This is the first Assessment Report for the region and a further updated version of the Report is planned to be completed by 2011.

Comments on the *Draft Proposed Assessment Report* are being invited from all member municipalities. Responses are due on or before **Monday March 15 at 4:00 p.m.**, addressed to:

Stan Taylor, P.Eng., Source Water Program Manager,
c/o Essex Region Conservation Authority
360 Fairview Avenue West, Suite 311
Essex, ON N8M 1Y6
staylor@erca.org
519-776-5209 ext 354

The draft document is also undergoing public consultation at this time. Other steps in the process, as prescribed by the Province, are outlined in the **attached Notice**.

Please let us know if you need any further information.

Sincerely,



Tom Fuerth

Chair, Source Protection Committee

C Essex Region Source Protection Authority
Municipal Working Group (*provided via email*)

Cette lettre est disponible en français sur demande.

List of Municipal Clerks to which the letter was emailed and enclosures were couriered

Municipality	Name
Town of Amherstburg	Brenda Percy
Town of Essex	Cheryl Bondy
Town of Kingsville	Linda Burling
Town of Lakeshore	Mary Masse
Town of LaSalle	Brenda Andreatta
Municipality of Leamington	Brian Sweet
Township of Pelee	Ann Mitchell
Town of Tecumseh	Laura Moy
City of Windsor	Valerie Critchley
Municipality of Chatham-Kent	Elinor Mifflin
County of Essex	Mary Brennan

Letter to Great Lakes Agencies

February 8, 2010

Re: Draft Proposed Assessment Report – Source Protection Plan

Please find enclosed our *Draft Proposed Assessment Report* which is being sent to you as part of the consultation process as prescribed by the province. This letter is being sent to the lead contacts for the various bodies responsible for RAPs and LaMP related programs within the Essex Region.

The draft document was completed in compliance with Ontario Regulation 287/07 under the Clean Water Act, and in accordance with the 'Director's Rules' as established by the Ministry of the Environment, which sets out the minimum requirements for assessment reports. The Essex Region Conservation Authority and its agents, including specialized consulting firms, undertook the technical work. This is the first Assessment Report for the region and a further updated version of the Report is planned to be completed by 2011.

You may be particularly interested in Chapter Five – *Great Lakes Considerations*. As required by the Clean Water Act, information associated with GLWQA and the various RAPs and LaMPs were considered in the preparation of the Assessment Report.

Comments on the *Draft Proposed Assessment Report* are being invited, to be received on or before **Monday March 15 by 4:00 p.m.**, addressed to:

Stan Taylor, P.Eng., Source Water Program Manager,
c/o Essex Region Conservation Authority
360 Fairview Avenue West, Suite 311
Essex, ON N8M 1Y6
staylor@erca.org
519-776-5209 ext 354

The draft document is also undergoing public consultation at this time. Other steps in the process, as prescribed by the province, are outlined in the **attached Notice**.

Please let us know if you need any further information.

Sincerely,



Tom Fuerth
Chair, Source Protection Committee

Cette lettre est disponible en français sur demande.

List of Great Lakes related contacts to which letter and enclosures were couriered

Organization	Coordinator Name	Mailing Address
Lake St. Clair Canadian Coordination Council	Ms. Mary-Claire Doyle	Environment Canada 867 Lakeshore Road Burlington, ON L7R 4A6 marie-claire.doyle@ec.gc.ca
Detroit River Canadian Clean-Up Steering Committee	Mr. Jon Gee Mr. Mike Parker	Manager, Science Section MSC Operations Ontario Environment Canada 4905 Dufferin Street Toronto, ON M3H 5T4 Ontario Ministry of the Environment Sarnia District Office 1094 London Road Sarnia, ON N7S 1P1
Canadian Remedial Action Plans (RAP) - Wheatley Harbour Implementation Team	Mr. Ted Briggs Mr. Luca Cargnelli	Ministry of the Environment Southwestern Region 733 Exeter Road London, ON N6E 1J3 ted.briggs@ene.gov.on.ca Environment Canada 867 Lakeshore Road Burlington, ON L7R 4A6 luca.cargnelli@ec.gc.ca
Lake-Wide Management Plan (LaMP)	Mr. Jim Vollmershausen	Regional Director General, Ontario Region Environment Canada 4905 Dufferin Street Toronto, ON M3H 5T4 jim.vollmershausen@ec.gc.ca

Letter to neighbouring SPC Chair

February 8, 2010

Mr. Bob Bedggood
Chair, Thames-Sydenham and Region Source Protection Committee
C/O Upper Thames River Conservation Authority
1424 Clarke Road
London, ON N5V 5B9

Re: Draft Proposed Assessment Report – Source Protection Plan

Please find enclosed our *Draft Proposed Assessment Report* which is being sent to you as part of the consultation process as prescribed by the province.

The draft document was completed in compliance with Ontario Regulation 287/07 under the Clean Water Act, and in accordance with the 'Director's Rules' as established by the Ministry of the Environment, which sets out the minimum requirements for assessment reports. The Essex Region Conservation Authority and its agents, including specialized consulting firms, undertook the technical work. This is the first Assessment Report for the region and a further updated version of the Report is planned to be completed by 2011.

The draft document is also undergoing public and stakeholder consultation at this time. Other steps in the process, as prescribed by the province, are outlined in the **attached Notice**.

We are very pleased that our respective staff teams have collaborated very well on various aspects of this program to date, and we look forward to a continued excellent relationship with your staff team and your Committee.

Please let us know if you need any further information.

Sincerely,



Tom Fuerth
Chair, Source Protection Committee

Cette lettre est disponible en français sur demande.

C Chris Tasker, Project Manager, Thames-Sydenham and Region Source Protection Area

Notification to Owners of Properties Identified as 'Unconfirmed Existing Significant Threats'

February 17, 2010

XXX XXX
XXXXXXXXXXXXXXXXXX
XXXXXXXX
XXXXXXXX

Dear XXXXX:

The Essex Region Source Protection Committee, established under the Ontario *Clean Water Act, 2006*, is working to create a plan by 2012 to protect sources of drinking water in our area. The Committee includes people from the Windsor-Essex Region, from a variety of sectors including municipalities, industry, agriculture, and business. The Essex Region Conservation Authority is undertaking technical studies to assist the Committee in evaluating land use activities located in specific 'vulnerable areas'.

A vulnerable area, or 'Intake Protection Zone', is the area of land surrounding a municipal drinking water intake, where water run-off or discharge may directly affect the quality of water in the streams, rivers, or lakes which serve as sources of water for municipal drinking water systems. Special care may need to be taken in these areas in the use and handling of chemicals and other potential contaminants. Your business or property at the following location in the **City of Windsor** is located in an Intake Protection Zone, as identified through technical mapping studies required under the Clean Water Act:

XXXXXX

The technical studies have also indicated that the land use activities, that are permitted and may be occurring on your property or business, are in a category which is identified at this time as an **"unconfirmed significant drinking water threat"**. A list of the 21 drinking water threat categories as specified by the Ontario Ministry of the Environment (MOE) under the *Clean Water Act* has been included with this letter. Our **preliminary information** shows that the following potential threat(s) may be applicable to the land use activity that may be present on your property:

The establishment, operation or maintenance of a system that collects, stores, transmits, treats or disposes of sewage.

More information on the Table of Drinking Water Threats compiled by the Ministry of the Environment can be accessed using the following link under **Reference Numbers 770, 800, 809**:

www.ene.gov.on.ca/en/water/cleanwater/cwadocs/TablesOfDrinkingWaterThreats.pdf

With this information, the Committee has prepared a science-based *Draft Proposed Assessment Report* for the Essex Region Source Protection Area. **If you would like to learn more about the Draft**

Report and this overall process, the Committee will be holding Public Meetings on March 3rd and 4th, and accepting written comments until March 15, 2010. Please see the *attached Notice* for details.

Further work is planned to confirm whether the particular activities should be considered as 'Significant Threats', which would require corresponding policies in the Source Protection Plan. It is anticipated that some sites will be determined not to be 'Significant Threats', based on this further evaluation. Your assistance is respectfully requested in our further evaluation of your property or business for this purpose. **Please be assured that this planning process is governed by privacy legislation. Personal information collected will be held in confidence, and will not be disclosed to the public.**

We ask that you please contact us regarding further information which may assist in this process, and regarding any questions you may have.

Sincerely,



Stan Taylor, P.Eng.
Project Manager, Source Water Protection
c/o E.R.C.A
360 Fairview Avenue West, Suite 311
Essex, ON N8M 1Y6
staylor@erca.org
519-776-5209 x354

Cc Tom Fuerth, Source Protection Committee Chair (*provided via email*)
Cc Source Protection Committee (*provided via email*)

Summary of Public Comments

The table below provides a summary of comments received during the first public consultation period on the Draft Proposed Essex Region Source Protection Area Assessment Report from February 6, 2010 to March 15, 2010. The table also provides a summary of how the comment was addressed

Comment Summary	How Comment Was Addressed
Eight comments received on the concern of the proposed installation of wind turbines in Lake Erie, a source of drinking water.	The committee received all comments; concerned citizens were referred to additional resources where necessary. No change was made the Assessment Report
One comment received advocating organic farming	Comment received.
A business owner questions the identification of their property as an 'unconfirmed existing significant threat'.	Further evaluation is ongoing. No change was made to the AR, as the Report already states that further evaluation is needed for all of these sites.
The Ministry of the Environment (MOE) provided a variety of suggestions regarding refinements, clarifications and minor edits	Several minor refinements, additions, clarifications, and edits have been carried out in finalizing the Proposed Assessment Report. There are no substantive changes to the results as presented in the Draft.

30-day Comment Period on the Proposed Assessment Report

Additional items to be included:

- Notice of posting of the Proposed Assessment Report
- Advertisement on the Proposed Assessment Report
- Letters to Clerks and Neighbouring Source Protection Committee